

COUNCILLORS' BULLETIN

16TH JUNE 2004

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South
Cambridgeshire
District Council

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DECISIONS MADE BY OFFICERS

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COMMITTEE MEETINGS FROM 21st June to 25th June 2004

| | | | |
|--|--------|-------------------------------------|-----------------|
| Monday 21st June 2004 | 9 am | Corporate Induction (Part 2) | Council Chamber |
| Tuesday 22nd June 2004 | 6.30pm | Members Cheese and Wine Evening | Reception |
| Wednesday 23rd June 2004 | | | |
| Thursday 24th June 2004 | 2 pm | Annual Council followed by Cabinet | Council Chamber |
| Friday 25th June 2004 | | | |
| Saturday 26th June 2004 | 9 am | Public Open Day at Cambourne Office | |

DECLARATION OF ACCEPTANCE OF OFFICE OF COUNCILLOR

All Councillors need to return their Declaration of Acceptance of Office form before they can take part in Council business. If you have not already done so, please sign this form with the witness signature of one of the following:

- two other Councillors
- the Head of Legal Services
- the Chief Executive

and then return the form to the Democratic Services Section.

Please note that two forms have been sent out from the Council. Members only need to complete one Declaration of Acceptance of Office forms and so are instructed to ignore the form without the Council's crest. Any queries should be directed to the Democratic Services Section.

ASSISTANT DIRECTOR FINANCE AND RESOURCES (ICT)

Following Malcolm Wylie's retirement on the 9th of June 2004, Steve Rayment has been appointed Acting Assistant Director (ICT) with immediate effect. Steve's telephone number will remain 01954 713010 and he will be located on the 2nd floor in Malcolm's former office.

Any issues regarding operation of the Contact Centre should in the first instance be directed to Mark Andrews (Interim CASCADE Project Manager) on phone number 01954 713309 or by email.

Members are reminded that technical problems should be notified to the ITNet HelpDesk on extension 3400. Opportunities for providing temporary cover in relation to Steve's substantive post of ICT Business and Operations Manager are currently being explored.

HOUSING TOUR – A date for your diaries

A tour of the Council owned properties will be conducted by the Housing and Environmental Services Department on the 28th of July 2004. Further details will follow shortly in the weekly bulletin.

CALL-IN ARRANGEMENTS

The Chairman of the Scrutiny Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The Democratic Services Manager must be notified of any call in by **Thursday 24th June 2004 at 5pm**. All decisions not called in by this date may be implemented on **Friday 25th June 2004**.

Any member considering calling in a decision made by Cabinet is requested to contact the Democratic Services Section to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Scrutiny Committee Procedure Rules', paragraph 12.

DECISIONS MADE BY HOUSING PORTFOLIO HOLDER

| Decision | Reason / Notes |
|--|--|
| Proposed sale of 21 Cambridge Road, Girton | The Housing Portfolio Holder APPROVES disposal of the property at £195,000, well in excess of the initial estimate of £155,000 |
| Proposed refurbishment of 5 bungalows at Flaxfields, Linton | The Housing Portfolio Holder AGREED that: Officers be authorised to negotiate with Hereward to reach an agreement on a schedule of works to be carried out, the cost of these works and how the costs are reflected in the transfer value at a later date. Once these have been established, a further report detailing the full financial implications will be submitted to the Housing Portfolio Holder for agreement. |
| Proposed sale of Council Land at Magna Close, Great Abingdon | The Housing Portfolio Holder AGREED that: <ul style="list-style-type: none"> a) The area in question be sold to the owner of 23 Meadow Walk on the terms outlined in the report b) That officers contact other owners in Meadow Walk and Magna Close with a view to disposing of the remainder of the land to the rear of 25-32 Magna Close on similar terms c) That officers explore the development potential of the area fronting Magna Close |
| Sale of Council land at 11 New Road, Sawston | The Housing Portfolio Holder AGREED the recommendation to offer the land for sale, subject to valuation, to the prospective purchasers of 11 New Road following completion, to be incorporated as part of their property providing no comments were received from local members by the 9 th of June 2004. |
| Sale of Council land, rear of 72 Birches Tree Road, Great Shelford | The Housing Portfolio Holder AGREED the recommendation to offer the land for sale, subject to valuation, to the owners of 72 Birch Trees Road to be incorporated as part of their garden. |
| Application for vehicular right of way over the end of Whitton Close, No 20, Swavesey | The Housing Portfolio Holder AGREED the recommendation to grant access over the Council's roadway to a proposed hard standing at the front of 20 Whitton Close with the condition that the grantees pay a fair proportion of the cost of its repair and maintenance. |
| Housing Options Appraisal, Project Framework | The Housing Portfolio Holder ENDORSES the project management arrangements set out in the report and agrees to receive progress reports at future meetings. |

DECISIONS MADE BY HOUSING PORTFOLIO HOLDER CONTINUED...

| Decision | Reason / Notes |
|--|---|
| Sheltered Housing Service Policy for dealing with the suspected abuse of vulnerable adults who are resident within the Authority's Sheltered Housing Schemes | The Housing Portfolio Holder AGREES that the policy with the attendant procedures and objectives be adopted throughout the Sheltered Housing Service |

DECISIONS MADE BY OFFICERS

| Decision | Reasons / Notes |
|---|--|
| <u>Community Development</u> Kings Meadow Garden Project. This is a social initiative that enables people with disabilities to gain skills and confidence by working together with elderly residents to maintain their gardens. | Award a grant of £1,182 Gives the elderly people a better quality of life and they and the workers benefit from interaction with each other |